

Job Announcement Problem Gambling Project Manager

I. Background of NAPAFASA

NAPAFASA is a non-profit, national coalition of Asian American and Pacific Islander (AAPI) youth, parents, community leaders, service providers and professionals involved in substance abuse services, research, training and analysis. NAPAFASA has been serving AAPI communities on the continental U.S., Hawaii and the Pacific Islands since 1988. With offices in Los Angeles and Sacramento, NAPAFASA activities include the CSAT National Recovery Month, national conferences and workshops, and California Department of Alcohol and Drug Programs' technical assistance and training projects.

II. The Problem Gambling Prevention Technical Assistance and Training Project

Funded by the Office of Problem Gambling (OPG), California Department of Alcohol and Drug Programs in Sacramento, this project focuses on problem gambling prevention services for all populations in the state. The project in particular targets the underserved populations and those groups that are vulnerable to problem gambling. This is the fourth year of this contract.

The project team members include NAPAFASA, the Union of Pan Asian Communities in San Diego; the ONTRACK Program Resources in Sacramento; the Asian American Drug Abuse Program in Los Angeles; the Latino Behavioral Health Institute in Los Angeles and the NICOS Chinese Health Coalition in San Francisco. The project team provides prevention training to service providers and prevention education to community groups throughout the State of California. The project emphasizes the use of bilingual, bicultural staff and training consultants to reach as many diverse populations as possible throughout the state.

III. The Project Manager's Duties

The Project Manager oversees and directs the entire statewide project including program and financial management, program planning and evaluation; and supervising staff, consultants and subcontractors. The Project Manager is also responsible for ensuring that the Project Team works together to successfully meet all the requirements in the Scope of Work, including promoting the project to the public, service providers, and government agencies, and working with OPG representatives.

IV. Qualifications

BA degree is required with a graduate degree in the health and human services area preferred. At least three years of project management experience is required. Other requirements include:

- Training and experience in project management and problem gambling prevention services.

- Strong communication skills, both orally and in writing and the ability to submit timely, accurate and clearly written reports.
- Ability to effectively supervise a diverse cadre of staff and consultants, and subcontractors and manage the project successfully in order to meet the requirements in the Scope of Work.
- Ability to work with the diverse populations across California and provide cultural competent and linguistically appropriate services.
- Provide leadership in planning, implementing and evaluating project activities to assure a successful project.
- Bilingual language skills preferred.
- Ability to use research data pertinent to the project and work effectively with subcontractors and consultants.
- Ability to use personal vehicle.
- Other responsibilities as assigned in the API Technical Assistance project within the agency.

V. Compensation

Depends upon qualifications and work experience.

VI. Application

Applications are now being accepted, interested parties should send their resumes to Ms. Wanda Luong at wluong@napafasa.org, fax to (213) 625-5796 or mail to the address below:

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